



HELP WANTED **Internal/External Posting**

MAINTENANCE WORKER/ICEMAKER **CHILTON REGIONAL ARENA, PORT MCNEILL BC**

Recreation Ice Maker 3 (Seasonal full-time)

Located on the Northern Vancouver Island, 200 km north of Campbell River, the Town of Port McNeill is a vibrant progressive community of approx. 3000. North Island Residents enjoys an extensive variety of year round recreational activities, excellent schools, a recreational complex, golf courses, hospitals and an active sports community. It offers a beautiful natural environment, moderate year round climate, and extensive oceanfront and ocean views.

Regional District of Mount Waddington is accepting applications for the Ice Maker 3 position, who will perform janitorial and maintenance tasks related to the safe and efficient operation of the Recreation Complex including coordinating and performing ice surface maintenance.

VACANCY: Recreation Icemaker 3 (Seasonal full-time October to April)
CLOSING DATE: 4pm Tuesday August 4, 2014
LOCATION: Chilton Arena, Port McNeill
REPORTS TO: Arena Manager

Interested applicants are invited to submit a covering letter, résumé and copies of qualifications pertinent to the above position to:

Gerry Little, Arena Manager
Regional District of Mount Waddington
glittle@rdmw.bc.ca

We thank all applicants for their interest. However, only those applicants selected for interview will be acknowledged.

The Regional District of Mount Waddington is an equal opportunity employer.

JOB SUMMARY:

Performs janitorial and maintenance tasks related to the safe and efficient operation of the Recreation Complex including ice surface maintenance.

DUTIES AND RESPONSIBILITIES:

- Provides information to the public and facility; ensures proper use of facilities and equipment.
- Operates, maintains and repairs ice making plant involving ammonia and chiller systems.
- Prepares, paints and maintains ice surfaces using an ice resurfacers and power ice edger.
- Ensures that proper emergency shut-down procedures are followed and directs the public in the event of a building evacuation; provides assistance to recreation users when injured.
- Ensures all doors are properly locked at closing time to safeguard equipment and facility security.
- Performs janitorial functions such as cleaning washrooms, floors, and doors and windows.
- Collects and removes garbage and recycling from inside the Recreation Complex.
- Replenishes adequate cleaning supplies and dispenser articles.
- Sets up and takes down tables, chairs and related equipment for program and special events.
- Performs building maintenance including plumbing, light electrical and carpentry repairs.
- Attends crew safety talks and required safety training; follows safe work procedures; reports hazards, injuries and near misses.
- Operates cleaning and maintenance equipment and small hand and power tools.
- Performs light maintenance on equipment; keeps maintenance records.
- Maintains professional and technical requirements for the position.
- Performs related duties as required.

LICENSES OR SPECIAL REQUIREMENTS:

- Valid B.C. Class 5 Driver's License
- Refrigeration Operator Certificate or better
- Arena Icemaker Certificate (would be an asset)
- W.H.M.I.S. Certificate (can be taken upon hiring)

REQUIRED EXPERIENCE:

- Shall have a minimum 90 days experience in ice making and building maintenance.
- Or an equivalent combination of experience and education.

PAY RATE:

This is a seasonal, union position with a pay rate of \$25.49 per hour (2014). Candidates that do not meet these requirements may be considered for this position and classified at the Icemaker 1 or 2 pay level.