

**Position:** Licensed Practical Nurse Supervisor

**Department/Location:** Home Support,  
2723 Quadra Street, Victoria, BC

**Salary:** BCGEU Wage Grid

**Start Date:** As soon as possible

**Posting #** As assigned at [www.beaconcs.ca](http://www.beaconcs.ca)

**Hours of Work:** A variety of shifts available

**Posting Period:** Ongoing

**Status:** Casual and Regular positions available

**Union:** BCNU

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### JOB SUMMARY:

We are an award-winning and Accredited not-for-profit that helps people and improves lives through a range of programs and services, including being Island Health Authority's sole provider of home support care in greater Victoria and the outer Gulf Islands. We offer a competitive salary and a rewarding, stimulating work environment.

Every day our Licensed Practical Nurses support the delivery of compassionate, efficient, and quality Home Support care. Reporting to the Leader, Home Support Nursing this position will:

- Supervise and support HCA/Community Health Workers (CHWs) by providing information and insight on client care plans and considerations
- Respond to client feedback related to the delivery of home support services, making appropriate recommendations or taking action if necessary
- Assist clients and provide on-site training appropriate to client needs
- Develop, implement and update individual care plans
- Maintain pertinent documentation, including computer records
- Initiate and participate in performance management in consultation with Management and Human Resources
- Maintain up-to-date knowledge of relevant policies and procedures
- Support our safety culture by investigating, recording and reporting incidents, accidents and near misses, and implementing corrective actions as appropriate
- Perform other related duties as assigned

### QUALIFICATIONS:

- Full scope LPN Diploma
- Current CLPNBC Registration
- Valid BC Driver's License and a reliable vehicle
- WHMIS Certificate (to be renewed annually)
- Able to effectively use a computer and electronic devices
- Clear Police Criminal Record Check and Solicitor General's Criminal Record Check upon hire

## KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of computer applications and keyboarding skills
- Strong organization and time management skills
- Ability to effectively communicate both verbally and in writing
- Ability to multi-task and problem solve in a fast-paced environment
- Ability to guide and mentor HCA/CHWs in the delivery of quality care
- Ability to establish and maintain positive working relationships and participate effectively as a team member

### **WE LIVE SAFETY!**

The safety of our clients, staff and volunteers is a priority of Beacon Community Services. We promote healthy and safe working conditions in all of our operations. We are committed to continuously improving safety and *it is essential to this position*. We further support safety through the active participation and co-operation of management, supervisors, workers and joint occupational health and safety committees.

## APPLICATIONS:

All interested applicants can visit our website at [www.beaconcs.ca](http://www.beaconcs.ca) and **Apply Now!** quoting the assigned posting number. Please note only those applicants who are selected to continue in the recruitment process will be contacted.