

*Coastal Community Credit Union on picturesque Vancouver Island, with more than 20 branches, 15 insurance offices and 3 business centres, is a progressive organization committed to offering caring and helpful service integrated across its business lines.*

Coastal Community Insurance Services (2007) Ltd., a wholly-owned subsidiary of Coastal Community Credit Union, is seeking an innovative and motivated team player to fill the position of **Insurance Agency Manager**. This position is located in the coastal city of [Campbell River](#) on the east coast of Vancouver Island in beautiful British Columbia.

Reporting to the Regional Insurance Manager, the **Agency Manager** is directly responsible for all positions and functions within the agency relating to ICBC and general insurance.

Key responsibilities for an Agency Manager at Coastal include:

- Ensures that Agency operations are completed effectively and accurately in all areas of responsibility.
- Oversee staff on all operational issues including sales and service, product and suppliers, and audit & compliance
- Grow and develop relationships with internal and external stakeholders and clients
- Provide direct reports with coaching, training and opportunities for growth and skill development
- Produce and analyze statistical reports to assist in the development of the annual operating plan and budget
- Communicate on operational issues, compliance and licensing with direct reports and upper management
- Identify, develop and enhance sales and service opportunities
- Recommend and initiate plans to improve portfolio growth within an ever changing environment

Benefits offered to all Coastal employees:

- Opportunity to develop yourself professionally and personally
- Competitive compensation package with an extensive benefit plan
- Great retirement plan
- Continuous opportunities to make a difference in your community

Skills, qualifications and experience needed for an Agency Manager at Coastal:

- Secondary School diploma
- Eligible for a Level 3 General Agent License
- 7 years of insurance industry experience
- A Canadian Accredited Insurance Broker (CAIB) or Canadian Insurance Professional (CIP) designation is an asset
- Management educational courses or experience for one year or more is an asset

To apply for this position, please visit the career section of [www.cccu.ca](http://www.cccu.ca) and click on the "Apply On-line" found at the bottom of the Job Detail page.