

Campbell River & District Adult Care Society

12-142 Larwood Rd

Campbell River BC V9W 1S2

250-923-0991

---

JOB TITLE: Bus Driver (Casual)

BENCHMARK MATCH: Transport 3

UNION: UFCW

SUPERVISOR: Nurse Administrator

JOB SUMMERY:

Operates a motor vehicle with a seating capacity of 11-25 (including a driver), including motor including motor vehicles modified to accommodate wheelchairs, for the purpose of transporting passengers to and from events such as programs, appointments and outings. Performs routine inspections and maintenance duties on vehicles and related equipment.

DUTIES AND FUNCTIONS:

- Transport passengers to various locations by operating a motor vehicle with a seating capacity of 11-25 (including driver), including motor vehicle modified to accommodate wheelchairs.
- Assists passengers to get in and out of vehicle, including assisting clients in wheelchairs by operating hoist in mobility aid, lift-equipped vehicles. Ensure that passengers and equipment are safely harnessed when vehicle is in operation.
- Assists passengers during transportation by performing duties such as providing information, ensuring compliance with regulations and managing problems and emergencies that arise, in accordance with established guidelines.
- Performs routine inspection and maintenance duties on vehicles and equipment such as securing load, cleaning interior and exterior of vehicle, fueling vehicle, checking belts, lights, and tires, and maintaining fluid levels. Recommends vehicle and equipment repairs as required.
- Completes and maintains related records and documentation such as log books and statistics.
- Performs other job related duties as assigned.

QUALIFICATIONS: Must poses a valid BC Driver's License of Class 4, physically able to perform the duties of the job, ability to communicate effectively both verbally and written, compassionate and caring attitude toward seniors, recent Criminal Record check.