



COMPANY: Kwa'lilas Hotel and Pier Side Landing Hotel

We are seeking enthusiastic people to join our hospitality team for the soon to open Kwa'lilas Hotel and the Pier Side Landing Hotel located on northern Vancouver Island in scenic Port Hardy, BC. This destination is known for its wildlife, aboriginal cultural experience and outdoor adventure including hiking, fishing, diving and surfing.

While this role is for a Room Attendant, employees have the opportunity to cross train in a variety of jobs to broaden their experience and skill set.

We have full-time, part-time and seasonal roles available. Staff housing may be available for qualified applicants.

Position Summary:

First impressions are everything! As a Room Attendant you will have the opportunity to create lasting memories for every Guest, ensuring Guest rooms and common areas are comfortable, inviting and clean.

Duties & Responsibilities:

Reporting to the Housekeeping Supervisor, responsibilities and essential job functions include but are not limited to the following:

- Consistently offer professional, friendly and engaging service
- Clean assigned guestrooms including: dusting, making beds, soiled linen removal from rooms, and retrieval of clean linen from linen closets, vacuuming, bathroom cleaning, inside window cleaning, replenish rooms with supplies
- Sign in and out master keys daily
- Maintain proper usage of cleaning supplies and equipment
- Update and record all cleaned rooms
- Return and properly tag all lost and found articles in the Housekeeping Office
- Follow departmental policies and procedures and service standards
- Report necessary maintenance items
- Follow all safety and strict sanitation policies
- Other duties as assigned

Position Requirements:

Qualifications:

- Previous housekeeping experience an asset
- Excellent communication and organizational skills
- Strong interpersonal and problem solving abilities
- Highly responsible & reliable
- Ability to work cohesively with fellow colleagues as part of a team with minimum supervision
- Ability to focus attention on guest needs, remaining calm and courteous at all times
- Ability to learn safety, emergency, and accident prevention policies and procedures.
- The role requires walking throughout shift, frequent kneeling and ability of carrying up to 15kg
- Ability to work a flexible schedule, weekends and holidays

Please submit your resume with cover letter, in confidence, to: careers@kwalilas.com