



MILIEU

Family Services

Milieu is hiring for a Full Time - RESIDENTIAL MANAGER

Location: Courtenay

Residential Manager must have experience supporting children and youth with developmental disabilities, mental health, challenging behavior, high medical needs, autism, and assisting with personal care in a staffed residential setting (such as a resource home)

- Must have knowledge of Ministry of children family development standards for residential care.

MANDATE:

Milieu's supports and services are committed to person-centered practice and seek to foster independence, help build relationships, and increase community inclusion and citizenship opportunities for those we serve. We believe every individual has gifts and contributions they can make in their communities. This understanding is the foundation for our mission *"to empower and support people as valued, contributing citizens in communities."*

JOB SUMMARY:

Plans, implements and oversees the day-to-day activities of a program. Program development and facilitation, policies and procedure formulation, program evaluation and budget preparation.

EDUCATION AND QUALIFICATIONS:

- 1 year management leadership certification or equivalent. Plus 2 years of social services related education (diploma) and 2 years of experience.
- Experience/knowledge of complex care needs, trauma training, positive behavioral support, community care licensing regulations, MCFD residential care standards and CARF accreditation standards.
- Experience/knowledge of leading teams in a unionized environment and with a collective agreement.
- Negative T.B test
- Clear Criminal Record Check
- Clear Health Certificate
- Approved First Aid and CPR certification
- Drivers Abstract
- Excellent verbal and written (grammar, spelling, format) communication skills
- Ability to ensure confidential information is maintained
- Ability to work on a team and independently
- Ability to prioritize and multi-task in a fast-paced team environment
- Strong attention to detail
- Excellent time management skills with the ability to meet strict deadlines.
- Must be adept at problem-solving, including being able to identify issues and resolve programs in a timely manner
- Highly organized, accurate, thorough, and able to monitor work for quality

For more information please visit our website at www.milieu.ca

Interested applicants are encouraged to submit their cover letter and resume to humanresources@milieu.ca