

Seven Hills Golf Course is looking for a new club manager. The club manager is responsible for the professional management of all aspects of the golf course.

Responsibilities

- Oversee the day to day operations of the golf course.
- Work directly with the board of directors, attending board meetings.
- Promote the golf course, facilities and events
- Maintain website and Facebook page
- Help organize tournaments
- Operate the Pro Shop
 - maintain stock
 - do cash outs
 - manage staff
- Coordinate with Accountant for A/P and Payroll etc.
- Oversee RV sites
- Work directly with the superintendent and kitchen manager
- Organize volunteers

Experience

- Customer Service
- Business Management
- Marketing/Social Media

Competencies

- Strong communication skills
- Organizational effectiveness
- Works well independently
- Professional/outgoing
- Understanding and/or background in Golf is an asset

Please email resumes to sevenhills@live.ca.