



Summer Day Camp Job Posting

The Port McNeill Kids in Motion Society is hiring **2 Summer Camp Leaders** and **2 Summer Camp Assistants**. With the support of the Society, the successful applicants will work in pairs, and as a team, to deliver a high quality summer day camp experience to the participants in and around the Port McNeill area.

Summer Camp Leaders

Reporting to the Board of Directors or its designate, the Summer Camp Leaders will assist in planning, leading, and evaluating the Summer Day Camp for children five to ten years of age. Summer Camp Leaders are expected to provide the day-to-day operations and hands on leadership of various activities involved in the program.

Responsibilities include: delivering quality recreation programs and activities, direct supervision, leadership, and safety of participants; interacting with parents; adhering to and adjusting the schedule as appropriate, providing written reports, monitoring budgets, assisting “guest facilitators”, providing direction and other duties as required.

The successful applicants will have previous experience with recreation programs for children including proven supervision, leadership, and mentorship skills. Current First Aid (Emergency First Aid or Standard First Aid or Emergency Childcare First Aid) and CPR B or C is required. A Criminal Record Check is required. Preference will be given to youth currently enrolled or registered to attend post secondary education.

Summer Camp Assistants

Summer Camp Assistants will report to the Board of Directors or its designate, and will receive direction and mentorship from the Summer Camp Leader. Summer Camp Assistants will provide logistical support to the Summer Camp Leaders and will assist with supervision of camp activities for children five to ten years of age.

Responsibilities include ordering supplies, maintenance and care of equipment and supplies, direct supervision and safety of participants; assisting in the delivery of quality recreation programs and activities, assisting “guest facilitators”, and other duties as required.

The successful applicants will have previous experience working or volunteering with children. Current First Aid (Emergency First Aid or Standard First Aid or Emergency Childcare First Aid) and CPR B or C is required. A Criminal Record Check is required. Preference will be given to secondary school students.

Position Hours and Rates of Pay

Hours of work for both positions are 8:30am – 4pm Monday-Friday, June 28-Aug 25th (start and end dates may vary slightly)

Pay is \$18/hr for Summer Camp Leaders and \$13/hr for Summer Camp Assistants

Interested applicants are encouraged to submit a cover letter and resume by 7pm Monday May 22nd via email pmkidsinmotion@gmail.com.