



JOB POSTING

PO Box 1559, Port Hardy, BC, Canada V0N 2P0

Phone: 250-949-8088 Fax: 250-949-8825

Position: Production Coordinator
Date: February 26, 2015
Wage: \$22.00/hour
Type: Seasonal

Job Posting: 2015-1

Keltic Seafoods', a growing full service off-loading, processing, cold storage and blast freezing facility, has an immediate opening for a fish processing "**Production Coordinator**". This employee will work in a friendly team environment in a demanding seasonal fish processing industry.

We are looking for the right person who can provide:

- Self motivated supervision of staff
- Operate automated fish processing equipment
- Able to visualize and implement maximum line efficiencies
- Visually inspect and monitor product cuts to assure maximum product recovery
- Motivate each worker to maximum productivity
- Collaborate with the Operations Manager
- Coordinate with operations product shipping and storage
- Assures QC presence and effectiveness
- Assures Tally presence and accuracy
- Assures each worker is trained for the particular task they are assigned
- Assures each worker complies to CFIA
- Assures each worker complies to WorkSafe BC
- Manages complaints to their resolve
- Follows senior management direction
- Participates in management meetings as required
- Prepares a daily personnel report
- Monitors production costings

Qualifications:

- Experience supervising a fish processing line
- Knowledge of CFIA regulations
- Knowledge of OH&S regulations

Those interested in this position may apply to Keltic Seafoods Human Resource Department at the address below.

Human Resource Manager - Keltic Seafoods
PO Box 1559, Port Hardy, BC, Canada V0N 2P0
Phone: 250-949-8088; Fax: 250-949-8825; Email: hr@kelticseafoods.com